Financial Aid at Albany Technical College

1. Complete your 2023-2024 FAFSA (Free Application for Federal Student Aid), our school code is 005601.
    https://FAFSA.gov
2. Complete your Financial Aid file – (including missing required documents & Terms and Conditions)
3. If necessary you can call 1-800-908-9946 or 1-800-829-1040 or visit www.irs.gov to obtain a tax return transcript. You can also call (844) 545-5640 to schedule an appointment to pick up tax transcripts from our local IRS office in the Albany Towers at 235 Roosevelt Avenue, in suite 450.

Steps on How to Accept the Terms and Conditions

- **www.albanytech.edu (in Chrome or Firefox)**

- Scroll down to the icon labeled "ATC Single Sign On" and click on it to open the single-sign on app

- Log in with the following information:

    - User ID: Student email address (first initial, last name & last 4 numbers of your student ID followed by @student.albanytech.edu).

    - Pin (password): Birthdate as mmddyyyy (ex. 03051996 for 03/05/1996) unless you've changed it.

- Select Banner Web

- Select Student Services & Financial Aid

- Select Financial Aid

- Select Financial Aid Award Information

- Select Award by Aid Year

- Select 2023-24 School Year from the drop down menu –click submit

- Click the tab (at top of page) labeled Resources/Additional Information

    - Read and answer the question regarding electronic communication

- Click Tab (at top of page) for Terms and Conditions & **read the information thoroughly**

- Click accept at the bottom

How to Complete Verification

- Go to www.albanytech.edu (in Chrome or Firefox)

- Select Future Students then click Financial Aid

- On the left side of the screen select "Verification"

- Once on Verification page, select Complete Online Verification
  http://albanytech.verifymyfafsa.com

- Log in using your student email as your username and your password is your date of birth in mmddyyyy format. You will be asked to enter your identifiers as they appear on your FAFSA in order to verify your identity.

      OR

- Go to www.albanytech.edu

- Click on the link for Banner Web

- Log in using your student email as your username and your password is your date of birth in mmddyyyy format.

- Select Student Services & Financial Aid

- Click on Financial Aid

- Select Financial Aid Eligibility and the 2023-2024 school year, then submit.

- Select the link for verification.

- Your computer will then take you to our verification web site. (Please note if you are given an error when going to the site, log out of Banner and use the direct link to the site
  http://albanytech.verifymyfafsa.com

- Enter your personal identifiers as they appear on your FAFSA and then create your account.

- Select the link for 2023-2024 Verification and follow the prompts on the screen.

Please note that you will lose eligibility for all federal financial aid (Pell, work study, student loans, etc.) if you are convicted of a drug-related offense while enrolled in school and receiving federal financial aid.